

Elko County School District 2022-2023

Discipline Matrix

Infraction	Grade Level	Applicable ECSD/NRS Code	1st Violation	2nd Violation	3rd Violation	4th Violation
Bus Conduct and Citations (Minor)	K-12	JCCC	Driver gives verbal warning to student by name.	Driver changes seat assignment of student.	Driver issues first written misconduct report. Parent conference or written notification to parent by administration.	Driver issues second written misconduct report. Student may be suspended from riding school transportation for 3 to 5 days (determined by administration). Parent conference to be held prior to reinstatement.
Classroom/Activity Disruption, Profanity/Inappropriate Speech	K-12	JDB, NRS 392.910	D 1-3 days	PC, D 3-5 days	PC, ISS/OSS - 1-5 day	Progressive from previous step
Dress Code Violation (Minor)	K-12	JCD, JDB	Verbal Warning, Change Clothing	PC, D 1 - 3 days, Change Clothing	PC, ISS 1 - 3 days, Change Clothing	PC, ISS/OSS 1 - 5 days, Change Clothing
EDV Policy - Use/Misuse by Pupils of Pager, Cell Phone, Electronic, or Digital Devices During Class/Passing Time ED violations are cumulative from 7th – 12th grades. (Minor)	K-12	JDBA, NRS 392.4637	PC, Warning, Device Confiscated, parent/guardian notified, device returned to Parent/Guardian only.	PC, D 1 - 3 days, Device Confiscated & Returned to Parent/Guardian only.	PC, ISS/OSS 1 - 5 days, Device Confiscated & Returned to Parent/Guardian only, ED privileges lost for 90 school days.	PC, ISS/OSS 1 - 5 days, Device Confiscated & Returned to Parent/Guardian only, ED privileges lost for 180 school days, HDP notice.

Cheating/Plagiarism (Minor)	K-12	JDB NRS 392.461	Determined by school site			
Disregard for School Rules (Minor) Includes Public Display of Affection, Unacceptatable School Behavior, Nuisance Item, Parking/Vehicle Violations (Minor)	5th-12th	JDB	Verbal Warning	PC, D 1 - 3 days	PC, D/ISS 1 - 3 days	Parent Conference, D/ISS 3 - 5 days
Trespassing (Minor or Major) Includes: Presence in unauthorized area Rule out: •Age/development level of the student; younger student behaviors may alternatively be captured in Disregard for School Rules, minor, as appropriate. • Other major prohibited behavior that more appropriately captures the behavior of the student.	7th - 12th	JDB, NRS 207.270, 393.410	PC, Verbal warning	PC, D 1 - 5 days SRO Contact	PC, ISS/OSS, 1 - 5 days SRO Contact	PC, OSS 1 - 5 days SRO Contact
Disregard for School Rules- Skipping Detention/ISS (Minor)	K-12	JDB	D/ISS, 1 additional day added to total	PC, ISS 1 - 3 days	PC, ISS/OSS 1 - 3 days	PC, OSS 1 - 5 days
Tardies (Minor)	K-12	JDB	Determined by school site			
Truancy (Minor) Habitual Truancy (Maior)	K-12	JBC, NRS 392.130, 392.140	PC, D/ISS, 1 - 3 days SRO Contact	PC, D/ ISS, 1 - 5 days SRO Contact	PC, ISS 3 -5 days, TC, (NRS 392.140) - HT designation SRO Contact	Progressive from previous step SRO Contact

Truancy - students over 18 (no citations issued) (Minor)	9th-12th	JBC, NRS 392.130, 392.140	PC, D 1 - 3 days SRO Contact	PC, D 1 - 5 days SRO Contact	PC D, ISS 1 - 3 days, HT designation, SRO Contact	PC, D, ISS 1 - 5 days, HT designation, SRO Contact
Vehicle or Parking/Driving Violations	9th-12th	JDB	Report to SRO			
Impairing Health, Safety or Welfare of others (Minor or Major) This event type should be coded as a MAJOR behavior, unless the developmental stage of the student or a lower severity incident indicate that it would be more appropriately coded as a MINOR event type	K-12	JDB	D/ISS/OSS, 1 - 3 days	PC, ISS/OSS 1 - 3 days	PC, OSS 1 - 5 Days	Progressive from previous step
Insubordination, Inappropriate Language to Staff (Major)	K-12	JDB	PC, D/ISS/OSS 1 - 3 days	PC, ISS/OSS 3 - 5 days	PC, OSS 3 - 10 days	Progressive from previous step
Theft (Major)	K-12	JDB, NRS 205.0832	PC, ISS/OSS 1 - 3 days, SRO's may file police report (restitution may apply).	PC, ISS/OSS 1 - 5 days SRO's may file police report (restitution may apply).	PC, OSS 5 - 10 days, SRO's may file police report (restitution may apply).	Progressive from previous step
Arson (Major or Minor) This event type should be coded as a MAJOR behavior, unless the developmental stage of the student or a lower severity incident indicate that it would be more appropriately coded as a MINOR event type	K-12	NRS 205.005	PC, D/ISS/OSS, May result in LTS depending upon severity.	PC/OSS/SRO/IR – up to 10 days pending investigation LTS 90+ days		

Use/Possession - Tobacco Product (Minor)	K-12	JDB, Elko County Ordinance No. 01-2020	PC, D/ISS 1 - 3 Days, SRO will issue citation	PC, ISS 3-5 Days, SRO will issue citation	PC, OSS 1-3 Days, SRO will issue citation	PC, OSS 3-5 Days, SRO will issue citation
Vandalism, Damage to School Property (Minor or Major)	K-12	JDB, NRS 393.410	PC, D/ISS/OSS 3 - 5 days, restitution, SRO will file a police report.	PC, ISS/OSS 5 - 7 days, restitution, SRO will file a police report.	PC, OSS 5 - 10 days, restitution, SRO will file a police report.	Progressive from previous step
Bullying, Cyber-Bullying, Harassment, Verbal, Physical, or Sexual , Discrimination Based on Race (Minor or Major)	K-12	JDA, JDAA, JDAB, NRS 388.122, 388.123, 392.463	PC/D/ISS/OSS - 1-3 Days SRO Contact Complete <u>ECSD Bullying and Cyber-Bullying Investigation Report.</u>	PC/OSS - 3-5 Days SRO Contact Complete <u>ECSD Bullying and Cyber-Bullying Investigation Report</u>	PC/OSS - 5-10 Days SRO Contact Complete <u>ECSD Bullying and Cyber-Bullying Investigation Report</u>	PC/OSS - 10 Days SRO Contact Complete <u>ECSD Bullying and Cyber-Bullying Investigation Report</u> - LTS Pending completion of investigation. NRS 392.4655
Gang Activities (Major)	K-12	NRS 392.4635	PC, D/ISS/OSS 3 - 5 days, SRO will file a police report.	PC, ISS/OSS 5 - 7 days, SRO will file a police report.	PC, OSS 5 - 10 days, SRO will file a police report.	PC, OSS 5 - 10 days, SRO will file a police report.
Use/Possession of a Controlled Substance <i>alcohol is not a controlled substance</i> (Major)	K-12	JDB, NRS 453.566	PC, OSS 5 days, 3-day ALERT option, SRO will file a police report.	PC, OSS 10 days, SRO will file a police report.	PC, OSS 10 days, SRO will file a police report.	PC, OSS 10 days, SRO will file a police report.

Use/Possession/Distribution of Alcohol (Minor)	K-12	JDB, NRS 202.020	PC, OSS 3-5 days, SRO will file a police report.	PC, OSS 5-10 days, SRO will file a police report.	PC, OSS 5-10 days, SRO will file a police report.	PC, OSS 5-10 days, SRO will file a police report.
Violence/Harm to Students (Major) Includes: • Fighting • Hitting Sexual Assault • Instigation/promotion of fighting or violence • Assault to students • Battery to students	K-12	JDB, JDEAA, NRS 392.910, 203.010	PC, OSS - 3 - 5 days Written Notification to parents, report to SRO, must develop behavior plan.	PC/OSS/SRO/IR – up to 10 days pending investigation, HDP, NRS 392.910 and 203.010 May file police report.		
Possession of Firearm or Dangerous Weapon (NRS 392.466 Mandated Disciplinary Procedures) (Major)	K-12	JDB, JDDC, NRS 392.466, 202.265	PC/OSS/SRO/IR Up to 10 days pending investigation, HDP - LTS 180 days , 392.4655, SRO will file a police report.			
Sale of or distribution of a Controlled Substance (alcohol is not a controlled substance) (NRS 392.466 Mandated Disciplinary Procedures)	K-12	NRS 392.466	PC/OSS/SRO/IR – up to 10 days pending investigation, HDP - LTS 90+ days , 392.4655, SRO will file a police report.	PC/OSS/SRO/IR – up to 10 days pending investigation, HDP - LTS Permanently expelled , 392.4655, SRO will file a police report.		

Violence Harm to Staff (NRS 392.466 Mandated Disciplinary Procedures) (Major)	K-12	NRS 392.466	PC/OSS/SRO/IR – up to 10 days pending investigation, HDP - LTS 90+ days , 392.4655, SRO will file a police report.	PC/OSS/SRO/IR – up to 10 days pending investigation, HDP - LTS Permanently expelled , 392.4655, SRO will file a police report.		
Habitual Discipline Problem- Threatened or extorted a pupil, a teacher, or other personnel employed by the school twice in one school year or student has a record of 5 suspensions within a school year. (NRS 392.466 Mandated Disciplinary Procedures)	K-12	NRS 392.466	Will develop a behavior plan before deeming a student habitual	PC/OSS/SRO/IR – up to 10 days pending investigation, HDP - LTS May be suspended for 90- days , 392.4655, SRO will file a police report.		

***School Administration has the authority to determine the appropriate consequences which may, in certain situations, deviate from the consequences.**

Restorative Behavior Procedure: Any student who has reached the point of suspension following the disciplinary procedure should be placed in place before a suspension can occur. This DOES NOT apply to disciplinary instances where an OSS is mandated on the student following any suspension event. (SB89)

- Only students who are at least 11 years old may be removed from a school, suspended, or expelled, with the following exceptions:
 - o A general education student in possession of a firearm or dangerous weapon (NRS 392.466.3), or
 - o Under extraordinary circumstances, in which case a school may request an exception to this prohibition from the district Superintendent Modification of Suspension or Expulsion
- A district superintendent may, for a good cause shown in a particular case in that school district, allow a modification to any suspension under sections 1-5 of NRS 392.466, if such modification is set forth in writing. If the superintendent determines that a plan of action is successful, the superintendent must allow the modification (NRS 392.466.7).

Definition of Abbreviations

IR - Investigation Report: Must be sent to Central Office as soon as possible. We have 10 days from the first day of suspension to file the report.

ED – Electronic Device (includes cell phones, MP3 players, handheld games, computers, etc.)

HDP - Habitual Disciplinary Problem: A classification of student behavior in NRS 392.4655 that results in a 90 – school day or more school **may** deem a student enrolled in the school a “Habitual Disciplinary Problem” if the school has written evidence to support the c

HT – Habitual Truant: A student who has received his/her third truancy referral, citation, or notice.

ISS - In-School Suspension: Student removed from regular classes and placed in an ISS room with supervision for the entire day. ISS and will deliver class work to the ISS supervisor.

JBB, JCD, JBB, etc. - Elko County School District Policies

D - Detention

NRS - Nevada Revised Statutes: Nevada state law statutes.

OSS - Out of School Suspension: Student is removed from campus and prohibited from coming back on to campus for any reason for the duration of the OSS. When a student is assigned OSS it is required that a conference between the parent and administration take place before the student returns to the campus.

PC - Parent Contact: Parents will be contacted whenever a discipline referral is received by administration. Contact may come via phone or email depending on the severity of the situation.

TC – Truancy Citation: Issued by School Attendance Officer after being labeled a habitual disciplinary problem for every truancy the citation is issued.

LTS - Long-term Suspension

Minor Infraction - Infraction that will typically not result in an OSS on first offense.

Major Infraction - Infraction that may result in OSS on the first offense or result in a LTS following discipline matrix.

NRS

* NRS 392.4655 Except as otherwise provided in this section, 1. a principal of a school **may** deem a pupil enrolled in the school a habitual disciplinary problem if the school has written evidence which documents that in 1 school year:

(a) The pupil has threatened or extorted, or attempted to threaten or extort, another pupil or a teacher or other personnel employed by the school; or
record of five suspensions from the school for any reason; and

(b) The pupil has not entered into and participated in a plan of behavior.

* NRS 392.466 Suspension or expulsion of pupil for battery on employee of school, possession of firearm or dangerous weapon, sale of substance while on the premises of any public school, at an activity sponsored by a public school or on any school bus **must**, for the first occurrence, be **expelled** from that school. For a second occurrence, the pupil must be permanently expelled from that school.

1. Except as otherwise provided in this section, any pupil who commits a battery which results in the bodily injury of an employee of the school while on the premises of any public school, at an activity sponsored by a public school or on any school bus **must**, for the first occurrence, be **expelled** from that school. For a second occurrence, the pupil must be permanently expelled from that school.

2. Except as otherwise provided in this section, any pupil who is found in **possession of a firearm or a dangerous weapon** while on the premises of any public school, at an activity sponsored by a public school or on any school bus **must**, for the **first occurrence**, be **expelled** from the school **for a period of not more than 10 days** in another kind of school for a period not to exceed the period of the expulsion. For a second occurrence, the pupil must be permanently expelled from that school.

3. Except as otherwise provided in this section, if a **pupil is deemed a habitual disciplinary problem** pursuant to NRS 392.4655, the pupil **must** be **expelled** from that school **for a period equal to at least one semester** for that school.

4. If the pupil is expelled, or the period of the pupil's suspension is for one school semester, the pupil **must**:

(a) Enroll in a private school pursuant to chapter 394 of NRS, be homeschooled; **or**

(b) Under NRS 392.466, student will be provided placement in a different school as selected by the District, enroll in a program of independent study, or enroll in a program of distance education provided pursuant to NRS 388.8:01-03, if the pupil is accepted for enrollment in accordance with the requirements of the applicable program or

7. Any pupil in grades 1 to 6, inclusive, except a pupil who has been found to have possessed a firearm in violation of subsection 2, may be suspended from school pursuant to this section only after the board of trustees of the school district has reviewed the circumstances and approved the suspension by the board for such issues.

8. A pupil who is participating in a program of special education pursuant to NRS 388.520, other than a pupil who is gifted and talented, may be suspended from school pursuant to this section only after the board of trustees of the school district has reviewed the circumstances and approved the suspension in accordance with the procedural policy adopted by the board of trustees of the school district for such matters, be:

(a) Suspended from school pursuant to this section for not more than 10 days. Such a suspension may be imposed pursuant to this section only after the board of trustees of the school district has reviewed the circumstances and approved the suspension by the board for such issues.

(b) Suspended from school for more than 10 days or permanently expelled from school pursuant to this section only after the board of trustees of the school district has reviewed the circumstances and determined that the action is in compliance with the Individuals with Disabilities Education Act, 20 U.S.C. §§ 1400

9. "***Dangerous weapon***" includes, without limitation, a blackjack, slungshot, billy, sand-club, sandbag, metal knuckles, dirk or dagger, NRS 202.350, a butterfly knife or ***any other knife described in NRS 202.350, or any other object which is used, or threatened to be used, under the circumstances as to pose a threat of, or cause, bodily injury to a person.***

NRS 200.481 - "Battery" means any willful and unlawful use of force or violence upon the person of another.

5th Violation	6th Violation	7th Violation
Driver issues third written misconduct report. Student will be suspended from riding bus minimum of 10 days by administration. Parent conference held prior to reinstatement.	Driver issues fourth written misconduct report. Student will be suspended from riding bus minimum of 30 days by administration. Parent conference held prior to reinstatement.	Driver issues fifth written misconduct report. Student will be excluded from the bus for the balance of the year by administration. Parent conference and/or written notification.
Progressive from previous step		
Progressive from previous step		

Progressive from previous step		
Progressive from previous step		
Progressive from previous step		

PC, OSS 5-10 Days, SRO will issue citation	PC, OSS HD, LTS 90+ days, NRS 392.4655, SRO will issue	
PC, OSS 10 days, Pending completion of investigation. SRO will file a police report, HDP, LTS Pending completion of		
PC, OSS 10 days, SRO will file a police report, HDP, LTS Pending completion of investigation 90+ days, NRS 392.4655		

PC, OSS 10 days, SRO will file a police report, HDP, LTS Pending completion of investigation 90+ days, NRS		

ate from the above list of progressive

**ne matrix (ISS or OSS) MUST have a behavior plan
first offense. A behavior plan must be created for a
Suspension or Expulsion
ceptions:**

Board of Trustees (NRS 392.466.9, NRS 392.467.1).

**suspension or expulsion made pursuant to
n based on restorative justice may be used**

sion to conduct a hearing if the parent appeals the

3, long term suspension. The administration of a designation.

Classroom teachers will be notified of students serving

1 or attending any school sponsored activities for the
ace either before the student leaves the campus or

phone, email, or face-to-face conference depending on

hereafter. Truancy Court will be assigned after a citation

bitual disciplinary problem if the school has written

by the school **two or more times or the pupil has a**

or distribution of controlled substance or status as

ie school or who sells or distributes any controlled
first occurrence, be **suspended** from that school,
second occurrence, the pupil must be **permanently**

on the premises of any public school, at an activity
less than 1 year, although the pupil may be placed
permanently expelled from the school.

the pupil **may** be suspended from the school **for a**

independent study provided pursuant to NRS 389.155 for
20 to 388.874, inclusive, if the pupil qualifies for

may be suspended from school or permanently expelled
and this action in accordance with the procedural policy

and or who receives early intervening services, may, in

paragraph for each occurrence of conduct proscribed

if trustees of the school district has reviewed the
et seq.

r, a nunchaku, switchblade knife or trefoil, as defined in
to be used, in such a manner and under such

